



1700 George Dieter, El Paso, Texas 79936 ♦(915) 855-1661 ♦Email: receptionist@ststephendeaconandmartyr.org

**Application for Marriage at St. Stephen**

Requested Date: \_\_\_\_\_ Requested Date Time: 1:00 p.m. \_\_\_\_\_ 2:30 p.m. \_\_\_\_\_  
Language: English \_\_\_\_\_ Spanish \_\_\_\_\_ Bilingual \_\_\_\_\_

**Groom's Information:**

Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Numbers: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_  
Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Religion (circle one): Catholic Protestant Non-Christian Other: \_\_\_\_\_  
Are you currently married to each other? (Circle one): Yes No  
If Yes – Please (circle one): Civil Common Law  
Do you have any Previous Marriages? (Circle one): Yes No

**Bride's Information:**

Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Numbers: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_  
Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Religion (circle one): Catholic Protestant Non-Christian Other: \_\_\_\_\_  
Are you currently married to each other? (Circle one): Yes No  
If Yes – Please (circle one): Civil Common Law  
Do you have any Previous Marriages? (Circle one): Yes No

**Please Note:**

- 1. We require a minimum of six (6) months preparation period.
- 2. No date is official until all required paperwork is received (see page 2).
- 3. The stipend (donation) is \$375.00. A minimum \$75.00 deposit is required when paperwork is turned in. It may be refunded if you cancel your wedding, at least 90 days prior to the scheduled date.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized amount to be charged: \$ \_\_\_\_\_ Credit Card: VISA \_\_\_\_\_ MASTERCARD \_\_\_\_\_  
Card Number: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_ CCV Number: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

**\*\*\* Office Use Only\*\*\***

Date	Amount Paid	Balance	Mode of Payment	Receipt #



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**INCOMPLETE PACKETS WILL NOT BE ACCEPTED. IF A PACKET IS RECEIVED INCOMPLETE, IT WILL BE RETURNED. REGISTRATION WILL NOT PROCESSED AND MARRIAGE DATE WILL NOT BE CONFIRMED.**

**Application for Marriage at St. Stephen**

*Items needed for Marriage Registration - please scan – NO photo copies allowed –  
PLEASE CALL TO MAKE AN APPOINTMENT  
AND  
BRING TO INITIAL MEETING WITH FATHER JOE*

1. **Completed Marriage Application.**
2. **Sacraments required for both BRIDE & GROOM:**
  - a. **Baptism – Must be a NEW ORIGINAL COPY** (This is permanently kept in our records). Baptism certificate can be obtained from the church where you were baptized (CANNOT BE OLDER THAT 6 MONTHS FROM DATE OF APPLICATION)
  - b. **First Communion -** When you receive your new baptism certificate, confirm this sacrament (if completed) is noted on the back. If it is not noted, please include a COPY of this sacrament in your packet.
  - c. **Confirmation -** When you receive your new baptism certificate, confirm this sacrament (if completed) is noted on the back. If it is not noted, please include a COPY of this sacrament in your application packet.
3. **MARRIAGE LICENSE:**
  - a. **If the couple is already married by a justice of the peace – please include a copy of the original marriage license.**
4. **PREVIOUSLY MARRIED**
  - a. **If either of you have been previously married to other persons, by a justice of the peace, etc., we need an original certified copy of the marriage and divorce decree.**
5. **ANNULMENT DOCUMENTATION:**
  - a. **If either of you have been previously married by a Roman Catholic priest, or an annulment has been obtained, please include a copy of the paperwork in the packet.**
6. **PREVIOUS MARRIAGE ENDED DUE TO SPOUSAL DEATH:**
  - a. **Please include marriage certificate and death certificate.**