



1700 George Dieter, El Paso, Texas 79936 ♦(915) 855-1661 ♦

Email: office@ststephenelpaso.org

Application for Marriage (Preparation Out of Town)

Date of Wedding: _____ Language: English _____ Spanish _____

Church Information:

Place of Marriage Preparation (Church and full address): _____

Telephone: _____ Fax: _____

Email: _____ Contact: _____

Groom's Information:

Full Name: _____

Address: _____ Zip Code: _____

Contact Numbers: Home _____ Work _____ Cell _____

Email: _____ Date of Birth: _____

Religion (circle one): Catholic Protestant Non-Christian Other: _____

Bride's Information:

Full Name: _____

Address: _____ Zip Code: _____

Contact Numbers: Home _____ Work _____ Cell _____

Email: _____ Date of Birth: _____

Religion (circle one): Catholic Protestant Non-Christian Other: _____

Are you currently married to each other? (Circle one): Yes No

If Yes – Please (circle one): Civil Common Law

Do either of you have any Previous Marriages? (Circle one): Yes No

Please Note:

1. We require a minimum of six (6) months to nine (9) months preparation period.
2. No date is official until all required paperwork is received.
 - a. Copy of sacraments of both bride and groom (dated 6 months from date of application).
 - b. Letter from your Church confirming they are responsible for marriage preparation.
3. The stipend (donation) is \$375.00. A minimum \$75.00 deposit is required when application is approved. It may be refunded if you cancel your wedding, at least 90 days prior to the scheduled date.

Signature: _____ Date: _____

Authorized amount to be charged: \$_____ Credit Card: VISA _____ MASTERCARD _____

Card Number: _____ Expiration Date: _____

CCV Number: _____ Billing Zip Code: _____

*****Office Use Only*****

Date	Amount Paid	Balance	Mode of Payment	Receipt #

INCOMPLETE PACKETS WILL NOT BE ACCEPTED. IF A PACKET IS RECEIVED INCOMPLETE, IT WILL BE RETURNED. REGISTRATION WILL NOT PROCESSED AND MARRIAGE DATE WILL NOT BE CONFIRMED.

Application for Marriage (*Preparation Out of Town*)

1. **Completed Application.**
2. **Letter from church confirming that you are getting prepared for marriage. Please include the following.**
 - A. **Place of Marriage Preparation (Church and full address).**
 - B. **Telephone**
 - C. **Fax**
 - D. **Email**
 - E. **Contact**