



1700 George Dieter, El Paso, Texas 79936 ♦(915) 855-1661 ♦Email: office@ststephenelpaso.org

Application for Marriage (Preparation Only - MARRIAGE at another Church)

Date of Wedding: _____ Language: English _____ Spanish _____

Church Information:

Place Marriage will take place (Church and full address): _____

Telephone: _____ Fax: _____

Email: _____ Contact: _____

Groom's Information:

Full Name: _____

Address: _____ Zip Code: _____

Contact Numbers: Home _____ Work _____ Cell _____

Email: _____ Date of Birth: _____

Religion (circle one): Catholic Protestant Non-Christian Other: _____

Are you currently married to each other? (Circle one): Yes No

If Yes – Please (circle one): Civil Common Law

Do you have any Previous Marriages? (Circle one): Yes No

Bride's Information:

Full Name: _____

Address: _____ Zip Code: _____

Contact Numbers: Home _____ Work _____ Cell _____

Email: _____ Date of Birth: _____

Religion (circle one): Catholic Protestant Non-Christian Other: _____

Are you currently married to each other? (Circle one): Yes No

If Yes – Please (circle one): Civil Common Law

Do you have any Previous Marriages? (Circle one): Yes No

Please Note:

1. We require a minimum of a six (6) months preparation period. NO EXCEPTIONS.
2. No date is official until all required paperwork is received (see page 2)
3. The stipend (donation) is seventy-five \$75.00. The payment is required when paperwork is turned in. It WILL NOT be refunded if you cancel your wedding.

Authorized amount to be charged: **\$75.00** Credit Card (Circle one): VISA MASTERCARD

Card Number: _____

Expiration Date: _____ CCV Number: _____ Billing Zip Code: _____

Signature: _____ Date: _____ Page 1 of 2

*** Office Use Only***

Date	Amount Paid	Balance	Mode of Payment	Receipt #

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INCOMPLETE PACKETS WILL NOT BE ACCEPTED. IF A PACKET IS RECEIVED INCOMPLETE, IT WILL BE RETURNED. REGISTRATION WILL NOT PROCESSED AND MARRIAGE DATE WILL NOT BE CONFIRMED.

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Items needed for Registration - please scan – NO photo copies allowed

1. **Completed Marriage Application.**
2. **Sacraments required for both BRIDE & GROOM:**
 - a. **Baptism – Must be a NEW ORIGINAL COPY.** Baptism certificate can be obtained from the church where you were baptized (CANNOT BE OLDER THAT 6 MONTHS FROM DATE OF APPLICATION)
 - b. **First Communion -** When you receive your new baptism certificate, confirm this sacrament (if completed) is noted on the back. If it is not noted, please include a COPY of this sacrament in your packet.
 - c. **Confirmation -** When you receive your new baptism certificate, confirm this sacrament (if completed) is noted on the back. If it is not noted, please include a COPY of this sacrament in your application packet.
3. **MARRIAGE LICENSE:**
 - a. **If the couple is already married by a justice of the peace – please include a copy of the original marriage license.**
4. **PREVIOUSLY MARRIED**
 - a. **If either of you have been previously married to other persons, by a justice of the peace, etc., we need an original certified copy of the marriage and divorce decree.**
5. **ANNULMENT DOCUMENTATION:**
 - a. **If either of you have been previously married by a Roman Catholic priest, or an annulment has been obtained, please include a copy of the paperwork in the packet.**
6. **PREVIOUS MARRIAGE ENDED DUE TO SPOUSAL DEATH:**
 - a. **Please include marriage certificate and death certificate.**